



Grady Health System  
Infectious Disease Program  
341 Ponce de Leon Ave.  
Atlanta, GA 30308

Welcome to the Infectious Disease Program.

On behalf of the Infectious Disease Program (IDP) staff and the Grady Health System Leadership, let me take this opportunity to say that we look forward to serving you.

We have a very dedicated and compassionate work force within the IDP. The staff will treat you with dignity and compassion. We are very proud of the care we provide here and it is our belief that we provide the best HIV/AIDS health care available in the United States.

This facility provides HIV/AIDS care for men, women, children and infants. We have teamed up with many different agencies to address your needs. These agencies are housed throughout the building. If you need assistance finding them, my staff and I will gladly assist you.

We have prepared this pamphlet to help you through the enrollment process. Please take a few moments to read the pamphlet and feel free to ask staff for their assistance or telephone the Education Department Monday-Friday between 8:00 a.m. and 4:30 p.m. at (404) 616-9759.

Our sincerest wish is that you soon feel right at home.

Again, my warmest welcome to you.

Sincerely,

*Walter Moore*  
Walter Moore, MPA, CHE  
Administrative Director

Grady Health System®  
Infectious Disease Program  
Department of Patient Education  
341 Ponce de Leon Ave., NE  
Atlanta, GA 30308  
404-616-2440  
404-616-9759  
fax: 404-616-9700



### Checklist: Can You bring?

Please bring as many of the following items as possible when you come to enroll.

- ☐ Proof of HIV Status  
(All patients must provide this to enroll)
- ☐ Picture ID
- ☐ Proof of Residence
- ☐ Proof of Income
- ☐ Copy of TB documentation  
(no more than 6 months old)
- ☐ Copy of T-cells  
(no more than 6 months old)
- ☐ Copy of Viral Load  
(no more than 6 months old)

Grady Health System

Q: How

☐ Do I

Enroll

☐ At the

Grady

☐ IDP?

The  
Answer  
Is  
Inside...

Welcome to the Grady Health System  
Infectious Disease Program (IDP). We're  
glad you're here and look forward to  
serving you.

This pamphlet is designed to help you as you  
enroll as a new patient by explaining all of the  
steps in the enrollment process.

Remember that you need to bring a copy of a  
positive HIV test with you as you are enrolling.  
The IDP is not set up to provide HIV testing. If  
you need a copy of an HIV test and know that  
your old doctor has one, we can help you get a  
copy. We can also help you find a place to get  
tested if you have to do so.

We want to make this process as easy for you as  
possible, but we do need to get a lot of  
information from you. Please bring as much of  
the following information with you as possible:

- HIV status (a copy of a positive HIV test)
  - a picture ID
- proof of residence
- proof of income
- a negative PPD test or chest x-ray  
(no older than 6 months)
- a T-cell count (no older than 6 months)

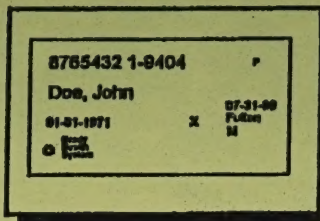
*If you bring all of this information with  
you, we can enroll you in one visit.*

*If we have to perform tests to get some of this  
information, it will make the process longer.*

## Questions?

Please telephone the  
Education Department at  
(404) 616-9759

## 1: You need a Grady Card

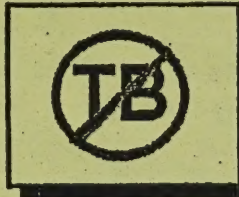


Your Grady Card  
establishes you as a  
patient at Grady. It  
has an imprint of  
your medical  
record number  
(MRN). Your card

will identify you, your MRN, and your pay status.  
To get a Grady Card with the proper pay status,  
you need to bring:

- a picture ID
- proof of residence (such as a utility bill, copy of  
a lease, or a letter from the person whose name is  
on the lease or mortgage of the place you're  
staying)
- proof of income (such as your last 2 paycheck  
stubs. If you're not working but are not disabled  
you will need to bring a letter of separation from  
your last employer. If you are disabled, you will  
need to bring a copy of your letter of award from  
Social Security.)

## 2: You need TB Clearance



Tuberculosis is a very  
serious infection. Our TB  
Control Officer screens all  
patients regularly to see if  
they may have TB. He  
will meet with you to

decide if you need a TB test, which is called a  
PPD skin test. A PPD test helps tell our staff if you  
have been exposed to TB. Many enrolling patients  
get the PPD test. If you need it, we will place the  
test (which means you will be stuck with a small  
needle on your forearm). You will come back in 2  
or 3 days to read it. Some patients who have been  
exposed to TB before do not get a PPD test but  
may need a chest x-ray.

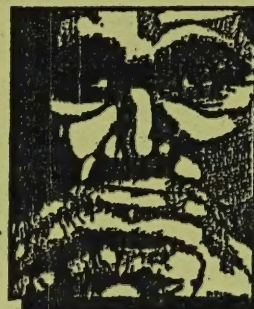
## 3: You need to go through the intake process



You will meet  
with an educator in her or his office. They will  
ask you questions which will be a part of your  
medical record. These questions include your  
address, social security number, any medicines  
you take, etc.

After the intake a medical staff member will draw  
blood for a T-cell count. A T-cell is a kind of  
white blood cell. The educator needs this count to  
know what topics to cover in your education visit.  
It takes one week for the results of your T-cell  
count to come back from the laboratory, so the  
educator will schedule an appointment to see you  
one week after your intake session.

## 4: You need an education counseling session



When you return for  
your education visit, an  
educator will tell you  
your T-cell count and  
what that means. They  
will also talk with you  
about a lot of other  
topics related to living  
well with HIV and will  
ask you about any

symptoms you have. At the end of the education  
counseling session, the educator will tell you  
when you have your new patient appointment  
with your medical provider. We enroll patients as  
quickly as possible and will work as hard as we  
can to get you an appointment as soon as  
possible. Before your medical appointment, you  
will need to have blood drawn for lab tests to look  
at the chemicals in your blood, to check your red  
and white blood cells and to check for other  
infections. The educator will tell you when you  
will get your blood drawn.